



State Bank of India  
Central Recruitment & Promotion Department  
Corporate Centre, Mumbai  
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**SBI RECOGNISED AS “WORLD’S BEST CONSUMER BANK-2025 AND  
“BEST BANK IN INDIA-2025” BY GLOBAL FINANCE**



**ENGAGEMENT OF SPECIALIST CADRE OFFICERS ON CONTRACT BASIS  
(ADVERTISEMENT NO: CRPD/SCO/2025-26/20)**

**ONLINE REGISTRATION OF APPLICATION & PAYMENT OF FEES: FROM 12.01.2026 TO 02.02.2026**

State Bank of India invites online applications from eligible Indian citizens for appointment to the Specialist Cadre Officers Posts on Contract Basis. Candidates are requested to apply online through the link given on Bank's official website <https://sbi.bank.in/web/careers/current-openings>

1. The process of Registration is complete only when fee is deposited with the Bank through online mode on or before the last date for payment of fee / last date of online registrations.
2. Before applying, candidates are requested to ensure that they fulfil the eligibility criteria for the Post(s) as on the date of eligibility.
3. **Candidates are required to upload all relevant documents including their resume, ID proof, age proof, Caste certificate, PwBD Certificate (if applicable), educational qualifications certifications, experience details, Biodata etc., failing which their application/candidature will not be considered for shortlisting/ interview.**
4. The process of Short-listing will be provisional and without verification of original documents. Candidature will be subject to verification of all details/ documents with the original when a candidate reports for interview (if called).
5. In case a candidate is called for interview and is found not satisfying the eligibility criteria (Age, Educational Qualification and Experience etc.) he/ she will neither be allowed to appear for the interview nor be entitled for reimbursement of any travelling expenses.
6. Candidates are advised to check Bank's official website <https://sbi.bank.in/web/careers/current-openings> regularly for details and updates (including the list of shortlisted/ selected candidates). The Call (letter/ advice), where required, will be sent by e-mail only **(NO HARD COPY WILL BE SENT)**.
7. **ALL REVISIONS/ CORRIGENDUM (IF ANY) WILL BE HOSTED ON THE BANK'S WEBSITE ONLY.**
8. In case more than one candidate scores same marks as cut-off marks in the final merit list (common marks at cut-off point), such candidates will be ranked in the merit according to their age in descending order.
9. **Hard copy of application & other documents need not to be sent to this office.**
10. **TEACHING EXPERIENCE WILL NOT BE COUNTED FOR ELIGIBILITY.**
11. **CANDIDATES CAN APPLY FOR ONLY ONE POST, IF OTHERWISE ELIGIBLE.**
12. Mere fulfilment of the eligibility criteria (i.e. minimum required qualifications and experiences) shall not entitle a candidate to be called for interview. The shortlisting committee constituted by the Bank will decide the shortlisting parameters and thereafter, adequate number of candidates, as decided by the Bank will be shortlisted and called for interview. **the decision of the Bank to call the candidates for the interview shall be final. no correspondence will be entertained in this regard.**
13. Candidates against whom there is / are adverse report regarding character & antecedents, moral turpitude etc. are not eligible to apply for the post. If any such adverse orders / reports against the shortlisted/ selected candidates is found/ received by the Bank post their selection, their candidature/ service will be rejected forthwith.
14. At the time of interview, the candidate will be required to provide details regarding criminal case(s) pending against him/ her, if any. The Bank may also conduct independent verification, inter alia, including verification of police records etc. The Bank reserves the right to deny appointment depending upon such disclosures and/ or independent verification.
15. Candidates furnishing false information / suppressing the facts will be disqualified and shall be liable for debarment and legal/criminal action. Candidates who attempt fraud/impersonation shall be liable to be debarred from future recruitment process conducted by the Bank
16. **Candidates serving in Govt./ Quasi Govt. offices, Public Sector undertakings including Nationalized Banks and Financial Institutions and SBI Group companies are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.**

**A: DETAILS OF POST/VACANCY/ AGE/ REMUNERATION/PLACE OF POSTING/NATURE OF ENGAGEMENT/SELECTION**

Sl. No.	Name of Posts	Vacancies (Contractual)		Age (As on 31.12.2025)	Annual CTC Range**	Suggested Place of posting#	Contract Period\$	Nature of Engagement	Selection Procedure
		UR	Total						
1	<b>AVP (Manpower Planning &amp; Recruitment)</b>	01	01	<b>Minimum- 31 yrs Maximum-42 yrs</b>	Upto Rs 45 Lacs	Navi Mumbai	5 Years	Contractual Engagement	Shortlisting & Interview followed by CTC Negotiation
2	<b>AVP (Learning &amp; Development)</b>	01	01						

**Abbreviation:** AVP – Assistant Vice President, HR-Human resource, UR- Unreserved,

\*\* Annual CTC will be bifurcated into Fixed Pay & Variable pay in 80:20 ratio. Annual CTC is negotiable and will depend upon experience & current emoluments of candidates in the present employment & place of posting.

# Suggested place of posting is indicative, Bank reserves the right to post or transfer the services to any of the offices of State Bank of India in India or to depute to any of its associates/subsidiaries or any other organization depending upon the exigencies of service.

\$ The contract period is of 5 Years. The contract can be terminated at any time, without prejudice, by giving One months' notice from either side or on payment/surrender of One months' compensation amount in lieu thereof.

## IMPORTANT INFORMATIONS

- a. The number of vacancies including reserved vacancies mentioned above are **provisional and may vary** according to the actual requirement of the Bank.
- b. The educational qualification prescribed for various posts are the minimum. Candidate **must possess the qualification and relevant full-time experience** as on specified dates.
- c. Candidate belonging to reserved category including Person with Benchmark Disabilities (PwBD) for whom no reservation has been mentioned are free to apply for vacancies announced for UR category provided they fulfil all the eligibility criteria applicable to UR category.
- d. **The relevant experience certificate from the employer must contain specifically that the candidate has experience in that related field as required. Without the production of proper experience certificate, Bank has right to cancel the candidature at any point of time.**
- e. Bank reserves the right to cancel the recruitment process entirely or for any particular post at any stage without specifying any reasons thereof.
- f. The candidates who are working in State Bank Group/ Companies will have to produce “No objection certificate (NOC)” from their employer while applying for any post(s)
- g. **TRANSFER POLICY:** The Bank reserves the right to transfer the services of such officers engaged on contract (OECs) to any of the offices of State Bank of India in India or to depute to any of its associates/subsidiaries or any other organization depending upon the exigencies of service. **Any request for posting/transfer to a specific place/office may not be entertained.**
- h. **MERIT LIST:** Merit list for selection will be prepared in descending order on the basis of scores obtained in interview only. in case more than one candidate score the cut-off marks (common marks at cut-off point), such candidates will be ranked according to their age in descending order, in the merit.
- i. **CIBIL:** Candidates who have defaulted in repayment under any lending arrangement with Banks/NBFCs/Financial Institutions including credit card dues and have not regularized /repaid their outstanding thereunder till the date of issuance of letter of offer of appointment by the Bank, shall not be eligible for appointment to the post. However, candidates who have regularized /repaid such outstanding on or before the date of issuance of offer of appointment, but whose CIBIL status has not been updated on or before the date of joining, shall have to either get the CIBIL status updated or produce the NOCs from lender to the effect that there is no outstanding with respect to the accounts adversely reflected in the CIBIL, failing which the letter of offer shall be withdrawn/cancelled. Thus, the candidates with record of default in repayment of loans/credit card dues and / or against whose name adverse report of CIBIL or other external agencies are available are not eligible for the appointment.

### **\$\$ How to ascertain experience (Both mandatory & preferred) / Verification of Work Experience:**

The period of work experience will be reckoned based on the details furnished in the Biodata/Resume at the time of shortlisting and interview. Verification of the documents evidencing experience shall be carried out at the time of Interview / joining through one or more ways of the following means:

- i) Experience certificate issued by the employer; and/ or
- ii) Annual performance appraisal letters; and / or
- iii) Combination of appointment and relieving letters; and/ or
- iv) Combination of offer letter and IT returns; or
- v) Any other authentic documentary evidence substantiating the period of experience, subject to satisfactory background and reference checks.

**B. DETAILS OF THE REQUIREMENTS OF EDUCATIONAL QUALIFICATIONS/POST-QUALIFICATION EXPERIENCES/SPECIFIC SKILLS /JOB PROFILE/KEY RESPONSIBILITY AREA ETC:**

**1. Post: AVP (Manpower Planning & Recruitment)**

Educational Qualification (As on 31.12.2025)	<p><b>Mandatory:</b> MBA/PGDM/PGDBM or its equivalent with specialization in HR/HRD/HRM from institutions recognized by Government Bodies/AICTE/UGC.</p> <p><b>Preferred Certification:</b> (Valid as on date of interview)</p> <ul style="list-style-type: none"> <li>• HR Analytics or</li> <li>• SHRM-CP or</li> <li>• SHRM-SCP</li> </ul>
Post-Qualification Experience (As on 31.12.2025)	<p><b>Essential Experience:</b> Minimum 8 Years of post basic qualification experience in Human Resources. <b>Preferably</b> in IT industry or IT Department / Vertical in the BFSI Sector.</p> <ul style="list-style-type: none"> <li>• <i>Experience Certificate/ Any other Document evidencing the relevant / essential experience needs to be submitted by the applicant. Documents (s) submitted by the candidate will be considered on merit at the sole discretion of the Bank and Bank's decision shall be final.</i></li> <li>• <i>(Training &amp; Teaching experience will not be counted for eligibility).</i></li> </ul>
Job Profile (Detail description of Role, Responsibilities and Functions)	<ul style="list-style-type: none"> <li>➤ Implementation of HR best practices in Manpower Planning, recruitment and onboarding processes</li> <li>➤ Preparation of Job Descriptions for recruitment in interaction with the user departments</li> <li>➤ Provide end-to-end support required for recruitment for different user departments / verticals in liaison with CC-HR.</li> <li>➤ Provide support for recruitment process in conducting interviews, GDs, salary negotiations and onboarding.</li> <li>➤ Identification and hiring services for talent hunt companies as and when required.</li> <li>➤ Skills gap analysis, build capacities, identifying niche areas in emerging technologies like AI / ML etc.</li> <li>➤ Assist in Manpower Planning &amp; HR Analytics</li> <li>➤ Building robust practices in recruitment process and onboarding process.</li> <li>➤ Prepare Succession Planning for higher positions.</li> <li>➤ Oversee life cycle of the employees.</li> <li>➤ Monitor resource utilization and implement effective productivity tools and matrix</li> <li>➤ Drive automation and digitization initiatives in workforce planning process.</li> </ul> <p><b>Roles Responsibilities, Activities, key Interactions mentioned above are illustrative. Roles Responsibilities, Activities, key Interactions in addition to the above mentioned may be assigned by the Bank from time to time . KRA shall be assigned post joining.</b></p>
SPECIFIC SKILLS	<p><b>Skills preferred:</b> Experience in the areas of</p> <ul style="list-style-type: none"> <li>➤ Skill Gap Assessment, Manpower Planning Exercise, conducting recruitment exercises, sourcing of applications, interaction with head-hunters, agencies, conducting of GDs &amp; interviews, salary negotiation and onboarding.</li> <li>➤ Succession planning of key resources in an organization.</li> <li>➤ Strong organizational and interpersonal skills</li> <li>➤ Ability to work effectively in a team</li> <li>➤ Managing HR function of a large sized IT company.</li> <li>➤ Building and adopting best HR practices in recruitment and onboarding.</li> </ul>

**2. Post: AVP (Learning and Development)**

Educational Qualification (As on 31.12.2025)	<p><b>Mandatory:</b> MBA/PGDM/PGDBM or its equivalent with specialization in HR/HRD/HRM from institutions recognized by Government Bodies/AICTE/UGC.</p> <p><b>Preferred Certification:</b> (Valid as on date of interview)</p> <ul style="list-style-type: none"> <li>• HR Analytics or</li> <li>• SHRM-CP or</li> <li>• SHRM-SCP</li> </ul>
Post-Qualification Experience (As on 31.12.2025)	<p><b>Essential Experience:</b> Minimum 8 Years of post-qualification experience in Human Resources/Training. <b>Preferably</b> in IT industry or IT Department / Vertical in the BFSI Sector.</p> <ul style="list-style-type: none"> <li>• <i>Experience Certificate/ Any other Document evidencing the relevant / essential experience needs to be submitted by the applicant. Documents (s) submitted by the candidate will be considered on merit at the sole discretion of the Bank and Bank's decision shall be final.</i></li> <li>• <i>(Teaching experience will not be counted for eligibility).</i></li> </ul>
Job Profile (Detail description of Role, Responsibilities and Functions)	<ul style="list-style-type: none"> <li>➤ Conducting Training needs Assessment and design, develop and implement training and development policies.</li> <li>➤ Conduct skill gap analysis studies on regular basis.</li> <li>➤ Mapping Role based certifications for System officers.</li> <li>➤ Assist in building Competency Framework.</li> <li>➤ Engage with training partners / vendors in the industry.</li> <li>➤ Organizing workshop, seminars with internal and external IT partners.</li> <li>➤ Conduct of Employees Engagement Activities</li> <li>➤ Build effective Rewards &amp; Recognition programs.</li> <li>➤ Implementation of the best HR practices with latest innovations /niche IT technologies in upskilling the employees.</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Skill gap analysis, identifying niche areas in emerging technologies like AI/ ML etc.</li> <li>➤ Oversee employee engagement performance and career development programs</li> </ul> <p><b>Roles Responsibilities, Activities, key Interactions mentioned above are illustrative. Roles Responsibilities, Activities, key Interactions in addition to the above mentioned may be assigned by the Bank from time to time . KRA shall be assigned post joining.</b></p>
SPECIFIC SKILLS	<p><b>Skills Preferred:</b> - Experience in the areas of</p> <ul style="list-style-type: none"> <li>➤ Developing a training and development framework preferable in a large IT Firm.</li> <li>➤ Implementation / Management of Learning Management Systems and any other technological tools related to training / upskill in a large IT Firm.</li> <li>➤ Designing, developing and implementing training programs tailored to the needs of IT Engineers in a large IT Firm.</li> <li>➤ Skill gap assessment and implementing training needs for upskilling and reskilling.</li> <li>➤ Knowledge of developing competency framework.</li> <li>➤ Ability to work effectively in a team</li> <li>➤ Time management</li> <li>➤ Strong communication &amp; interpersonal skills</li> </ul>

**Remarks: KRA's: KRAs shall be assigned on joining. Job Profile mentioned above are illustrative. Role/Jobs in addition to the above mentioned may be assigned by the Bank from time to time for the above posts.**

**E) SELECTION PROCESS:** The selection will be based on Shortlisting and Interview. Thereafter, for contractual post, CTC negotiations will be held.

- **Shortlisting: Mere fulfilling minimum qualification and experience will not vest any right in candidate for being called for interview.** The shortlisting committee constituted by the Bank will decide the shortlisting parameters and thereafter, adequate number of candidates, as decided by the Bank, will be shortlisted for interview. The decision of the Bank to call the candidates for the interview shall be final. **No correspondence will be entertained in this regard.** The shortlisted candidates will be called for interview.
- **Interview:** Interview will carry 100 marks. The qualifying marks in interview will be decided by the Bank. No correspondence will be entertained in this regard.
- **CTC Negotiation** CTC Negotiation will be done with the candidates at the time of Interview only.
- **Merit list:** Merit list for selection will be prepared in descending order on the basis of scores obtained in interview only. In case more than one candidate scores the cut-off marks (common marks at cut-off point), such candidates will be ranked according to their age in descending order, in the merit list.
- **Final Selection:** Top-most candidates in the Merit List, with whom CTC is negotiated successfully, will be finally selected .

**F. LEAVE:** The proposed Officers engaged on Contract (OECs) shall be entitled to leave of 30 days during the financial year which will be granted by Bank for genuine and appropriate reasons.

**G. Notice Period:** The contract can be terminated without assigning any reason by giving 1 months' notice from either side or by payment/surrender of 1 month's compensation amount in lieu thereof.

**H. CALL LETTER FOR INTERVIEW:** Intimation/call letter for interview will be sent by email or will be uploaded on Bank's website. No hard copy will be sent.

**I. GRADE & RENUMERATION / CTC RANGE:**

Sr	Name of the Post	Nature of Engagement	CTC range (Including Fixed & Variable)
1	AVP (Manpower Planning & Recruitment)	Contractual	Upto Rs 45 LACS (CTC will be bifurcated into <b>Fixed Pay and Variable Pay in 80:20 ratio</b> )
2	AVP (Learning & Development)		

**REMUNERATION:** Annual CTC, which is negotiable, will depend upon Experience & Current Emoluments of candidates in the present employment and place of posting. The CTC comprises 80% fixed and 20% variable pay. Annual increment in CTC is subject to satisfactory annual performance. **Any other Perks -NO**

**Variable Pay:** The contractual officer shall become eligible for payment of variable pay subject to securing minimum qualifying 90% marks in the performance appraisal of the relevant period at half yearly intervals as on 31<sup>st</sup> March and 30<sup>th</sup> September subject to deduction of Income tax as per the extant Income tax rules. In case the contract ends before the completion of 6 months (from 2nd year onwards), the variable pay will be released on pro-rata basis. The variable pay structure, depending on the performance of the contractual officer will be as under:

Score in the performance Appraisal	Percentage of Variable Compensation based on achievement of scores
99 to 100%	100%
97 to 98.99 %	90%
94 to 96.99%	80%
90 to 93.99%	70%
Below 90%	NIL

**ANNUAL INCREMENT:** The Annual increment proposed from second year onwards can be up to 5% of annual CTC finalized at the time of Negotiation, subject to the achievement of performance appraisal score of at least 90% (Minimum score to be eligible for annual increment) with distribution of Annual increment aligned to the Fixed and variable components. **(Fixed: variable: 80:20)**

**I. HOW TO APPLY:** Candidates should have **valid email ID** which should be kept active till the declaration of result. It will help him/her in getting call letter/Interview advice etc. by email.

GUIDELINES FOR FILLING ONLINE APPLICATION	GUIDELINES FOR PAYMENT OF FEES
<p>i. Candidates will be required to register themselves online through the link available on SBI website <a href="https://sbi.bank.in/web/careers/current-openings">https://sbi.bank.in/web/careers/current-openings</a> and pay the application fee using Internet Banking/ Debit Card/ Credit Card etc.</p> <p>ii. Candidates should first scan their latest photograph and signature. Online application will not be registered unless candidate uploads his/ her photo and signature as specified on the online registration page (under 'How to Upload Document').</p> <p>iii. Candidates should fill the application carefully. Once application is filled-in completely, candidate should submit the same. In the event of candidate not being able to fill the application in one go, he can save the information already entered. When the information/ application is saved, a provisional registration number and password is generated by the system and displayed on the screen. <b>Candidate should note down the registration number and password.</b> They can re-open the saved application using registration number and password and edit the particulars, if needed. This facility of editing the saved information will be available for three times only. Once the application is filled completely, candidate should submit the same and proceed for online payment of fee.</p> <p>iv. <b>After registering online, the candidates are advised to take a printout of the system generated online application forms.</b></p>	<p>i. Application fees and Intimation Charges (Non-refundable) is ₹750/- (₹ Seven Hundred Fifty only) for UR/EWS/OBC candidates and NIL Fee for SC/ST/ PwBD Candidates.</p> <p>ii. After ensuring correctness of the particulars in the application form, candidates are required to pay the fees through payment gateway integrated with the application. No change/ edit in the application will be allowed thereafter.</p> <p>iii. Fee payment will have to be made online through payment gateway available thereat. The payment can be made by using Debit Card/ Credit Card/ Internet Banking etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.</p> <p>iv. On successful completion of the transaction, e-receipt and application form, bearing the date of submission by the candidate, will be generated which should be printed and retained by the candidate.</p> <p>v. If the online payment of fee is not successfully completed in first instance, please make fresh attempts to make online payment.</p> <p>vi. A provision is there to reprint the e-Receipt and Application form containing fee details, at later stage.</p> <p>vii. <b>Application Fee once paid will NOT be refunded on any account NOR can it be adjusted for any other examination or selection in future.</b></p>

**J. HOW TO UPLOAD DOCUMENTS:**

<p><b>a. Details of Document to be uploaded:</b></p> <p>i. Recent Photograph</p> <p>ii. Signature</p> <p>iii. Brief Resume (PDF),</p> <p>iv. ID Proof (PDF)</p> <p>v. PAN CARD</p> <p>vi. PwBD certification (if applicable) (PDF)</p> <p>vii. Educational Certificates: Relevant Mark-Sheets/ Degree Certificate (PDF)</p> <p>viii. Experience certificates (PDF)</p> <p>ix. Form-16/Offer Letter/Latest Salary slip from current employer (PDF)</p> <p>x. No Objection Certificate (If applicable) (PDF)</p> <p>xi. Bio-data and CTC Format (PDF)</p>	<p><b>d. Document file type/ size:</b></p> <p>i. All Documents must be in PDF (except Photograph &amp; Signature)</p> <p>ii. Page size of the document to be A4</p> <p>iii. Size of the file should not be exceeding 500 kb.</p> <p>iv. In case of Document being scanned, please ensure it is saved as PDF and size not more than 500 kb as PDF. If the size of the file is more than 500 kb, then adjust the setting of the scanner such as the DPI resolution, no. of colors etc., during the process of scanning. Please ensure that Documents uploaded are clear and readable.</p>
<p><b>b. Photograph file type/ size:</b></p> <p>i. Photograph must be a recent passport style colour picture.</p> <p>ii. Size of file should be between 20 kb - 50 kb and Dimensions 200 x 230 pixels (preferred)</p> <p>iii. Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.</p> <p>iv. Look straight at the camera with a relaxed face</p>	<p><b>e. Guidelines for scanning of photograph/ signature/ documents:</b></p> <p>i. Set the scanner resolution to a minimum of 200 dpi (dots per inch)</p> <p>ii. Set Color to True Color</p> <p>iii. Crop the image in the scanner to the edge of the photograph/ signature, then use the upload editor to crop the image to the final size (as specified above).</p> <p>iv. The photo/ signature file should be JPG or JPEG format (i.e. file name should appear as: image01.jpg or image01.jpeg).</p>

<ul style="list-style-type: none"> <li>v. If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows</li> <li>vi. If you have to use flash, ensure there's no "red eye"</li> <li>vii. If you wear glasses make sure that there are no reflections, and your eyes can be clearly seen.</li> <li>viii. Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.</li> <li>ix. Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colour etc., during the process of scanning.</li> </ul>	<ul style="list-style-type: none"> <li>v. Image dimensions can be checked by listing the folder/ files or moving the mouse over the file image icon.</li> <li>vi. Candidates using MS Windows/ MSOffice can easily obtain photo and signature in .jpeg format not exceeding 50 kb &amp; 20 kb respectively by using MS Paint or MSOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu. The file size can be reduced below 50 kb (photograph) &amp; 20 kb (signature) by using crop and then resize option (Please see point (i) &amp; (ii) above for the pixel size) in the 'Image' menu. Similar options are available in another photo editor also.</li> <li>vii. While filling in the Online Application Form the candidate will be provided with a link to upload his/her photograph and signature.</li> </ul>
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<p><b>c. Signature file type/ size:</b></p> <ul style="list-style-type: none"> <li>i. The applicant has to sign on white paper with Black Ink pen.</li> <li>ii. The signature must be signed only by the applicant and not by any other person.</li> <li>iii. The signature will be used to put on the Call Letter and wherever necessary.</li> <li>iv. Size of file should be between 10 kb - 20 kb and Dimensions 140 x 60 pixels (preferred).</li> <li>v. Ensure that the size of the scanned image is not more than 20 kb.</li> <li>vi. Signature in CAPITAL LETTERS shall NOT be accepted.</li> </ul>	<p><b>f. Procedure for Uploading Document:</b></p> <ul style="list-style-type: none"> <li>i. There will be separate links for uploading each document.</li> <li>ii. Click on the respective link "Upload"</li> <li>iii. Browse &amp; select the location where the JPG or JPEG, PDF, DOC or DOCX file has been saved.</li> <li>iv. Select the file by clicking on it and click the 'Upload' button.</li> <li>v. Click Preview to confirm the document is uploaded and accessible properly before submitting the application. If the file size and format are not as prescribed, an error message will be displayed</li> <li>vi. Once uploaded/ submitted, the Documents uploaded cannot be edited/ changed.</li> <li>vii. <b>After uploading the photograph/ signature in the online application form candidates should check that the images are clear and have been uploaded correctly.</b> In case the photograph or signature is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature, prior to submitting the form. <b>If the face in the photograph or signature is unclear the candidate's application may be rejected.</b></li> </ul>
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<p><b>K. GENERAL INFORMATION:</b></p>	
<ul style="list-style-type: none"> <li>i. Before applying for the post, the applicant should ensure that he/ she fulfils the eligibility and other norms mentioned above for that post as on the specified date and that the particulars furnished by him/ her are correct in all respects.</li> <li>ii. Candidates belonging to reserved category including, for whom no reservation has been mentioned, are free to apply for vacancies announced for UR category provided they must fulfil all the eligibility conditions applicable to UR category.</li> <li>iii. <b>IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT AN APPLICANT DOES NOT FULFIL THE ELIGIBILITY NORMS AND/ OR THAT HE/ SHE HAS FURNISHED ANY INCORRECT/ FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS/ HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS/ ARE DETECTED EVEN AFTER ENGAGEMENT, HIS/ HER CONTRACTS ARE LIABLE TO BE TERMINATED.</b></li> <li>iv. The applicant should ensure that the application is strictly in accordance with the prescribed format and is properly filled.</li> <li>v. Engagement of selected candidate is subject to his/ her being declared medically fit as per the requirement of the Bank. Such engagement will also be subject to the service and conduct rules of the Bank for such post in the Bank, in force at the time of joining the Bank.</li> </ul>	<ul style="list-style-type: none"> <li>xi. DECISION OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF INTERVIEW, OTHER TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.</li> <li>xii. The applicant shall be liable for civil/ criminal consequences in case the information submitted in his/ her application are found to be false at a later stage.</li> <li>xiii. Merely satisfying the eligibility norms does not entitle a candidate to be called for interview. Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/ short-listing with reference to candidate's qualification, suitability, experience etc.</li> <li>xiv. In case of multiple application, only the last valid (completed) application will be retained, the application fee/ intimation charge paid for other registration will stand forfeited.</li> <li>xv. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in response thereto can be</li> </ul>

<p>vi. Candidates are advised to keep their e-mail ID active for receiving communication viz. call letters/ Interview date advices etc.</p> <p>vii. The Bank takes no responsibility for any delay in receipt or loss of any communication.</p> <p>viii. Candidates serving in Govt./ Quasi Govt. offices, Public Sector undertakings including Nationalized Banks, Financial Institutions and SBI Group companies are advised to submit '<b>No Objection Certificate (NOC)</b>' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.</p> <p>ix. In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the engagement.</p> <p>x. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability/ failure to log on to the website on account of heavy load on internet or website jam. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.</p>	<p>instituted only in Mumbai and Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/ dispute.</p> <p>xvi. Outstation candidates, who may be called for interview after short-listing will be reimbursed the cost of travelling fare (Eligibility will be mentioned in the Call letter) for the shortest route in India OR the actual travel cost in India (whichever is lower) on the basis of actual journey. Local conveyance like taxi/cab/personal vehicle expenses/fares will not be payable. A candidate, if found ineligible for the post will not be permitted to appear for the interview and will not be reimbursed any fare.</p> <p>xvii. <b>Bank reserves the Right to cancel the recruitment process entirely or for any particular post at any stage.</b></p> <p>xviii. <b>At the time of interview, the candidate will be required to provide details regarding criminal cases pending against him/her, if any. The Bank may also conduct independent verification, inter alia, including verification of Police Records, etc. The Bank reserves the right to deny the engagement depending upon such disclosure and/or independent verification.</b></p>
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For any query, please write to us through link "CONTACT US/ Post Your Query" which is available on Bank's website (<https://sbi.bank.in/web/careers>)  
The Bank is not liable for printing errors, if any.

Mumbai

GENERAL MANAGER (RP&PM)

08.01.2026



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